



Committee: AUDIT COMMITTEE
Date: WEDNESDAY, 19 FEBRUARY 2020
Venue: LANCASTER TOWN HALL
Time: 6.10 P.M.

A G E N D A

1. **Apologies for Absence**

2. **Minutes**

Minutes of meeting held on 27 November 2019 (previously circulated).

3. **Items of Urgent Business authorised by the Chair**

4. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Audit Committee Terms of Reference** (Pages 3 - 7)

Report of the Internal Audit and Assurance Manager.

6. **Internal Audit Charter** (Pages 8 - 17)

Report of the Internal Audit and Assurance Manager.

7. **Internal Audit Strategy and Risk Based Plan 2020/21** (Pages 18 - 23)

Report of the Internal Audit and Assurance Manager.

8. **Review of the Council's Counter Fraud Policies** (Pages 24 - 56)

Report of the Corporate Fraud Manager.

9. **Strategic Risk Management**

Verbal update from the Internal Audit and Assurance Manager.

10. **Consultation on scale of audit fees for 2020/21** (Pages 57 - 67)

Report of PSAA.

11. **Statement of Accounts 2019/20**

Report from the Council's Section 51 Officer.

Report to follow.

12. **Periodic Private Discussion with the Internal Audit and Assurance Manager**

Discussion with the Internal Audit and Assurance Manager.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Paul Stubbins (Chair), Geoff Knight (Vice-Chair), Alan Biddulph, Abbott Bryning, Jason Firth, Oliver Robinson and Malcolm Thomas

(ii) Substitute Membership

Councillors Jake Goodwin (Substitute), Tricia Heath (Substitute), David Whitaker (Substitute), David Whitworth (Substitute) and Joanna Young (Substitute)

(iii) Queries regarding this Agenda

Please contact Eric Marsden, Democratic Services - telephone 01524 582135, or email emarsden@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democraticsupport@lancaster.gov.uk.

KIERAN KEANE,
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